

Abbreviated Calculation Sheet for the Diocesan Percentage Assessment

		Income	Expense
Line 1	Gross		
Line 2	Restricted Funds (donor has specified use)		
Line 3	Gross Operating (Line 1 less Line 2)		
Line 4	Enter pass-through offsets, one line for each category.		
Line 4a-4x	(ex. If candle income =100, candle expense = 90, then enter 90 in both columns.)		
Line 5	Enter Central Annual Assessment (CAA) and DPA assessment in both columns		
Line 6	Enter charitable donations in both columns		
Line 7	Total Adjustments (Line 4 + Line 5 + Line 6)		
Line 8	Net Operating Amount (Line 3 – Line 7)		
Line 9	Average of Net Income and Expenses		
Line 10	Annual DPA (9% of Line 9)		
	Monthly DPA to the nearest .05 (Line 10 divided by 12)		