#### The Diocese of the West, The Orthodox Church in America Office of the Treasurer



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## **September 2018 Financial Report Summary**

Prepared by

Theodora Blom 09 October 2018

## I. Executive Summary

- Parish remittances are 78% of budget.
- Central Church Support from the Diocese of the West is 75% of budget.
- Stewards of the West income is 53% of budget.

## II. Statement of Financial Position (Accrual Basis - Consolidated Balance Sheet)

The Consolidated Balance Sheet reflects both **unrestricted** and **restricted** fund accounts. Savings and investment account names on the detailed balance sheet report indicate the current interest rate on funds in those accounts. The following tables summarize the balances for operating and restricted funds as of September 2018, rounded to the nearest dollar.

Operating Funds	Beginning 12/31/2017	Ending 09/30/2018
Checking & Savings	\$ 467,764	\$ 355,085
Accounts Receivable (Loans, Pledges, misc.)	\$ 295,383	\$ 294,802
Other Current Assets	\$ 14,165	\$ 393
<b>Total Operating Assets</b>		\$ 650,280
YTD Net Operating Income		\$(106,413)

Restricted Funds	Beginning	Ending
	12/31/2017	09/30/2018
Pt Reyes Loan Fund Restricted Assets	\$ 868,190	\$ 524,906
Mission Funds Restricted Assets	\$ 211,597	\$ 191,358
Scholarship Fund Restricted Assets	\$ 43,856	\$ 40,674
Charity Restricted Funds	\$ 13,094	\$ 0
<b>Total Restricted Assets</b>		\$ 756,938
YTD Net Restricted Income		\$ (280,492)
Total Assets		\$1,407,218

## III. Operating P&L Year-to-Date, Actual versus Annual Budget

Net unrestricted income at the end of September was \$ (106,413).

The percent of budget for each major category should be between 75% and 85%. YTD Operating Income is 77% of budget and Operating Expenses are 92% of budget. Diocesan Assembly Expenses are 260% of budget because of extra expenses due to it being combined with the AAC, the Intern Expenses are 143% of budget because of the additional expense of the priest in Calhan, CO, Clergy Pre-Assignment Assessments are 121% of budget because of additional assessments, Visiting Clergy Travel Expenses are 133% of budget due to the visiting delegation from Poland for the HVM 150<sup>th</sup> celebrations. The additional expense of "Clergy Retreat" is a deposit for the 2019 retreat venue that will be reimbursed by the parishes/priests. Other overages have already been noted.

## IV. Point Reyes Funds Extracted Balance Sheet & P&L

The following are the beginning and ending rounded balances, rounded to the nearest dollar, for July. The Duboce House Investment was correctly reclassified as an expense.

Account	Beginning 12/31/2017	Ending 09/30/2018
Checking & Savings	\$ 7,672	\$ 8,094
Investment Holdings Balance (National Securities)	\$ 664,120	\$ 366,812
Long Term Asset (Interest Only OCCIF Loan)	\$ 150,000	\$ 150,000
Duboce St House Investment	\$ 45,967	\$ -0-
Total Assets	\$ 868,191	\$ 524,906

National Securities funds are invested in short term bond funds and a money market account. The balance of the restricted cash is in a Wells Fargo savings account. **Unrealized** Infinity Financial gain as of the end of September is \$ (8,826). \$300,000 has been transferred from the Infinity Account to the Synaxis account for remodel expenses.

Current year-to-date fund Income/Expenses:

Account	2018 YTD
Investment/Savings Income	\$ 10,293
Duboce House Remodel Expenses	\$ 295,000
Net Income	\$(284,707)

## V. Mission Restricted Funds Extracted Balance Sheet and P&L

Account	Beginning 12/31/2017	Ending 09/30/2018
LCBA Savings (4.5%)	\$ 89,731	\$ 92,745
CDs	\$ 67,337	\$ 67,499
Wells Fargo Savings	\$ 22,729	\$ 0
Wells Fargo Cash	\$ 0	\$ 1,113
Long Term Assets (Loan to Mission Priest)	\$ 1,800	\$ 0
Long Term Assets (Interest only OCCIF Loan)	\$ 30,000	\$ 30,000
Total Assets	\$ 211,597	\$ 191,358

The difference in the amount of Wells Fargo Savings is a reclassification of a savings account that included amounts for many different funds in the same account. It has been reclassified in the accounting software as an operating account, but the various fund amounts are accounted for on an excel spreadsheet. The Loan to Mission Priest has also been reclassified as an operating asset.

Current year-to-date Income/Expenses:

Account	2018 YTD
Investment/Savings Interest/St Andrew Dist.	\$ 4,290
Expenses	\$ 0
Net Income	\$ 4,290

#### VI. Parish Receivables/Remittances

Currently 10 parishes have invoices that are **30 days or more** past due.

## **Corrections and Clarifications**

#### E-mail sent 10/13/2018

It was brought to my attention that some corrections and clarifications need to be made regarding the September Financial Report.

## **Corrections to the September Financial Report:**

- I noted that 2018 Diocesan Assembly Expenses are 260% of our budgeted amount. Actually, the overage is due to a deposit we put down to reserve the venue for the 2019 Diocesan Assembly in Colorado Springs. For the 2018 Diocesan Assembly our expenses are under budget.
- I noted that our Visiting Clergy Travel Expenses were 133% of budget due to the visit by Archbishop Avel from Poland for the 150th year celebrations at Holy Virigin Mary. In the April 2018 Diocesan Council meeting there was a vote to increase that budget amount by \$2,500 for the purpose of covering that visit. Those expenses are actually 38% of the new budgeted amount of \$3,500.

## **Clarifications to the September Financial Report:**

- I noted that Intern Expenses are 143% of budget. They are 143% of our 2018 budget, however, this particular budgeted amount is a "rollover" amount, meaning that whatever we don't use in one year gets put into a savings account designated for intern expenses. We do have the funds from previous years to cover this overage, but it will continue to show as exceeding the budgeted amount because of our system.
- We will have an operating and Pt. Reyes Restricted Funds loss this year. This is due entirely to the remodel of the Duboce House in San Francisco. Originally, at the DC meeting in January 2018, the Diocesan Council voted to use up to \$500,000 of Pt. Reyes and Synaxis funds to cover the remodel. As all of the Pt. Reyes funds are invested and accruing interest and/or dividends, the decision was made about halfway through the remodel to use some operating funds that were just sitting in an account accruing no interest. This is why we started showing an operating loss. These are expenses, not assets, to the Diocese, so they have to be shown as such. They are assets to the Synaxis account. If the remodeling expenses were to be extracted, we would be showing an operating profit of \$68,000.



## <u>Diocese of the West, OCA</u> Consolidated Funds Balance Sheet as of 09/30/2018

Account Number	Account Name	Amount
Assets		
Unrestricted Cash and Cash Equivale	ents	
1010	Checking at Wells Fargo 7933	\$37,507.07
1015	Oper CD 6886 - Columbia Bank	\$20,290.43
1020	Oper CD 6894 - Columbia Bank	\$20,290.43
1025	Business Savings - Capital One	\$94,754.60
1030	Oper CD 4138 - Capital One	\$12,159.88
1035	Oper CD 7176 - Capital One	\$22,052.48
1040	Oper CD 4614 - Capital One	\$20,995.06
1045	Paypal	\$103.90
Total Unrestricted Cash and Cash Eq	uivalents	\$228,153.85
Board Designated Cash and Cash Equivalents		
1050	Scholarship CD - Columbia Bank	\$40,674.10
1055	Missions CD 5483 - Capital One	\$13,768.18
1060	Missions CD 2678 - Wells Fargo	\$27,565.28
1065	Missions CD 2686 - Wells Fargo	\$26,166.74
1070	LCBA Missions Savings 4.5%	\$92,745.45
1080	Savings-Wells Fargo 2402 0.35%	\$136,137.33
Total Board Designated Cash and Ca	sh Equivalents	\$337,057.08
Accounts Receivable		
1115	Other Parish Receivables	\$635.00
1125	Stewardship Pledges Receivable	\$1,075.00
Total Accounts Receivable		\$1,710.00
Other Current Assets		
1210	Saints of America' Inventory	\$392.78
Total Other Current Assets		\$392.78
Long Term Assets		
1810	200K OCCIF Loan Tranche 1 (Operating)	\$200,000.00
1815	100K OCCIF Loan Tranche 2 (Operating)	\$91,291.62
1820	150K OCCIF Loan (Pt. Reyes Funds)	\$150,000.00
1825	30K OCCIF Loan (Missions Funds)	\$30,000.00
1830	Personal Loans (Missions Funds)	\$1,800.00
1850	National Securities Investment	\$366,812.13
Total Long Term Assets		\$839,903.75
Total Assets		\$1,407,217.46

Liabilities

Accounts Payable

Account Number	Account Name	Amount
2000	Accounts Payable	\$927.45
Total Accounts Payable		\$927.45
Credit Card		
2005	Chase Credit Card	\$9,958.97
Total Credit Card		\$9,958.97
Other Current Liability		
2050	Pension Plan Withholding	\$1,189.42
Total Other Current Liability		\$1,189.42
Total Liabilities		\$12,075.84
Equity		
Fund Balance		
3000	Unrestricted	\$617,928.11
3001	SOW Restricted Fund Balance	\$20,275.34
3002	Missions Restricted Fund Balance	\$191,358.15
3003	Pt. Reyes Restricted Fund Balance	\$524,905.88
3004	Charity Restricted Fund Balance	\$0.04
3005	Scholarships Restricted Fund Balance	\$40,674.10
Total Fund Balance		\$1,395,141.62
Total Equity		\$1,395,141.62
Total Liabilities + Total Equity		\$1,407,217.46



## <u>Diocese of the West, OCA</u> Operating Funds Balance Sheet as of 09/30/2018

Account Number	Account Name	Amount
Assets		
Unrestricted Cash and Cash Equivalen	ts	
1010	Checking at Wells Fargo 7933	\$28,300.78
1015	Oper CD 6886 - Columbia Bank	\$20,290.43
1020	Oper CD 6894 - Columbia Bank	\$20,290.43
1025	Business Savings - Capital One	\$94,754.60
1030	Oper CD 4138 - Capital One	\$12,159.88
1035	Oper CD 7176 - Capital One	\$22,052.48
1040	Oper CD 4614 - Capital One	\$20,995.06
1045	Paypal	\$103.90
Total Unrestricted Cash and Cash Equi	ivalents	\$218,947.56
Board Designated Cash and Cash Equivalents		
1080	Savings-Wells Fargo 2402 0.35%	\$136,137.33
Total Board Designated Cash and Cash	n Equivalents	\$136,137.33
Accounts Receivable		
1115	Other Parish Receivables	\$635.00
1125	Stewardship Pledges Receivable	\$1,075.00
Total Accounts Receivable		\$1,710.00
Other Current Assets		
1210	Saints of America' Inventory	\$392.78
Total Other Current Assets		\$392.78
Long Term Assets		
1810	200K OCCIF Loan Tranche 1 (Operating)	\$200,000.00
1815	100K OCCIF Loan Tranche 2 (Operating)	\$91,291.62
1830	Personal Loans (Missions Funds)	\$1,800.00
Total Long Term Assets		\$293,091.62
Total Assets		\$650,279.29
Liabilities		
Accounts Payable	Assessments Describe	
2000	Accounts Payable	\$927.45
Total Accounts Payable		\$927.45
Credit Card		
2005	Chase Credit Card	\$9,958.97
Total Credit Card		\$9,958.97
Other Current Liability		

Account Number	Account Name	Amount
2050	Pension Plan Withholding	\$1,189.42
Total Other Current Liability	•	\$1,189.42
Total Liabilities		\$12,075.84
Equity		
Fund Balance		
3000	Unrestricted	\$617,928.11
3001	SOW Restricted Fund Balance	\$20,275.34
Total Fund Balance	•	\$638,203.45
Total Equity		\$638,203.45
Total Liabilities + Total Equity		\$650,279.29

## Diocese of the West, OCA

# Budget To Actual 01/01/2018-09/30/2018

Generated by treasurer@dowoca.org on 2018-10-09 16:00

<b>Account Number</b>	Account Name	Actual	Budget	% of Budget
Income				
Unrestricted Inco	me			
4010	Parish Remittances	623,844.26	800,000.00	78%
4020	Book Sales	153.65	0.00	0%
4030	Stewards of the West	21,206.52	40,000.00	53%
	Total Unrestricted Income	645,204.43	840,000.00	77%
<b>Operating Investr</b>	ment Income			
4110	Savings, Short-term CD Interest	706.31	2,000.00	35%
4120	OCCIF Operating Loan Interest	2,165.36		72%
	Total Operating Investment Income			57%
	Total Income	648,076.10	845,000.00	77%
<u>Expense</u>				
Payroll Expenses				
6010	Compensation	116,733.18	•	
6020	Employee Benefits	22,071.70	•	
6025	Deans' Stipend	10,112.00	·	
6030	Deans' Housing Allowance	10,554.38	·	
6035	Payroll Taxes	7,512.26	•	
6040	Payroll Fees	48.00		
	Total Payroll Expenses	167,031.52	220,327.00	76%
Professional Fees		<b>500.00</b>	2 000 00	200/
6110	Accounting Fees	588.88	•	29%
6120	Legal Fees	0.00	,	
6130	Misc. Professional Fees	5,794.58		9658%
Turnel	Total Professional Fees	6,383.46	12,060.00	53%
<u>Travel</u> 6210	Dishon Traval	4 167 10	10 000 00	420/
6215	Shapellar's Advisory Committee	4,167.18 0.00	•	
6230	Chancellor's Advisory Committee Council Meeting Travel	0.00 12,921.71	•	
6235	Dean's Meeting Travel	0.00		0%
6240	Diocesan Hierarch Travel	24,879.98	•	
6245	Met Council Travel	705.02		23%
6250	Seminary Visit	2,326.46	·	
6255	Travel for Financial Audits	203.96		
6260	Travel for Other Business	-108.18	,	-3%
6265	Visiting Clergy Travel	1,327.80	•	
3203	Total Travel			
Office Expenses	. ota. ITavel	10,120.33	77,300.00	0070
6310	Office Supplies	1,266.86	2,990.00	42%
6315	Office Equipment	1,000.00	·	
6320	Diocesan Hierarch Cell Phone	820.47	•	
		==:.,	=,==:	/•

<b>Account Number</b>	Account Name	Actual	Budget	% of Budget
6325	Office Cell Phone	974.01	1,920.00	51%
6330	Internet	417.39	600.00	70%
6335	Accounting Software	4,226.89	3,150.00	134%
6340	Office Software	135.03	700.00	19%
6360	Background Checks	1,164.35	2,500.00	47%
6370	Bank Charges	237.60	1,000.00	24%
6380	Postage	403.59	1,000.00	40%
6385	Licenses and Renewals	119.95	0.00	0%
6390	Books and Publications	0.00	350.00	0%
	Total Office Expenses		17,770.00	61%
<u>Insurance</u>	·	,	,	
6420	Property & Liability Insurance	5,355.83	4,000.00	134%
	Total Insurance	5,355.83	4,000.00	134%
Department of M	<u>lissions</u>			
6510	Mission Priest Stipend	14,700.00	27,000.00	54%
6515	Mission Priest Housing Allowance	5,000.00	12,000.00	42%
6520	Mission Parish Support	5,250.00	6,000.00	88%
6530	Mission Director Expenses	6,181.88	12,000.00	52%
6540	Mission Board Meeting Expenses	0.00	1,500.00	0%
6550	Deanery Retreat Expenses	4,141.22	5,000.00	83%
6580	Supply Priest Travel	816.71	5,500.00	15%
6585	Mission Director's Parish Expense	2,000.00	3,500.00	57%
6590	Clergy Moving Expenses	1,618.58	10,000.00	16%
D	Total Department of Missions	39,708.39	82,500.00	48%
	ergy and Parish Resources		·	
6610	ergy and Parish Resources  Deanery Activities	4,145.85	7,000.00	59%
6610 6620	ergy and Parish Resources  Deanery Activities  Youth Activities	4,145.85 6,235.50	7,000.00 7,500.00	59% 83%
6610 6620 6630	ergy and Parish Resources  Deanery Activities  Youth Activities  Liturgical Education and Training	4,145.85 6,235.50 0.00	7,000.00 7,500.00 1,000.00	59% 83% 0%
6610 6620 6630 6640	Pergy and Parish Resources  Deanery Activities  Youth Activities  Liturgical Education and Training  OCA Clergy Assistance Program	4,145.85 6,235.50 0.00 1,000.00	7,000.00 7,500.00 1,000.00 2,000.00	59% 83% 0% 50%
6610 6620 6630 6640 6650	Pergy and Parish Resources  Deanery Activities  Youth Activities  Liturgical Education and Training  OCA Clergy Assistance Program  Liturgical Supplies	4,145.85 6,235.50 0.00 1,000.00 1,479.33	7,000.00 7,500.00 1,000.00 2,000.00 600.00	59% 83% 0% 50% 247%
6610 6620 6630 6640 6650 6660	Deanery Activities Youth Activities Liturgical Education and Training OCA Clergy Assistance Program Liturgical Supplies Clergy Retreat	4,145.85 6,235.50 0.00 1,000.00 1,479.33 13,250.00	7,000.00 7,500.00 1,000.00 2,000.00 600.00	59% 83% 0% 50% 247% 0%
6610 6620 6630 6640 6650 6660 6670	ergy and Parish Resources  Deanery Activities  Youth Activities  Liturgical Education and Training  OCA Clergy Assistance Program  Liturgical Supplies  Clergy Retreat  Clergy Pre-Assignment Assessment	4,145.85 6,235.50 0.00 1,000.00 1,479.33 13,250.00 2,900.00	7,000.00 7,500.00 1,000.00 2,000.00 600.00 0.00 2,400.00	59% 83% 0% 50% 247% 0% 121%
6610 6620 6630 6640 6650 6660 6670	ergy and Parish Resources  Deanery Activities  Youth Activities  Liturgical Education and Training  OCA Clergy Assistance Program  Liturgical Supplies  Clergy Retreat  Clergy Pre-Assignment Assessment  cartment of Clergy and Parish Resources	4,145.85 6,235.50 0.00 1,000.00 1,479.33 13,250.00 2,900.00	7,000.00 7,500.00 1,000.00 2,000.00 600.00	59% 83% 0% 50% 247% 0%
6610 6620 6630 6640 6650 6660 6670 Total Dep	Deanery Activities Youth Activities Liturgical Education and Training OCA Clergy Assistance Program Liturgical Supplies Clergy Retreat Clergy Pre-Assignment Assessment Partment of Clergy and Parish Resources Eswardship	4,145.85 6,235.50 0.00 1,000.00 1,479.33 13,250.00 2,900.00 29,010.68	7,000.00 7,500.00 1,000.00 2,000.00 600.00 0.00 2,400.00 20,500.00	59% 83% 0% 50% 247% 0% 121% 142%
6610 6620 6630 6640 6650 6660 6670 Total Dep Department of St	Deanery Activities  Youth Activities  Liturgical Education and Training  OCA Clergy Assistance Program  Liturgical Supplies  Clergy Retreat  Clergy Pre-Assignment Assessment  Cartment of Clergy and Parish Resources  Ewardship  Appeal Preparation and Mailing	4,145.85 6,235.50 0.00 1,000.00 1,479.33 13,250.00 2,900.00 29,010.68	7,000.00 7,500.00 1,000.00 2,000.00 600.00 0.00 2,400.00 20,500.00	59% 83% 0% 50% 247% 0% 121% 142%
6610 6620 6630 6640 6650 6660 6670 Total Dep Department of St 6710 6720	Deanery Activities Youth Activities Liturgical Education and Training OCA Clergy Assistance Program Liturgical Supplies Clergy Retreat Clergy Pre-Assignment Assessment Partment of Clergy and Parish Resources Eswardship Appeal Preparation and Mailing Postage for Appeals	4,145.85 6,235.50 0.00 1,000.00 1,479.33 13,250.00 2,900.00 29,010.68 1,280.60 1,165.58	7,000.00 7,500.00 1,000.00 2,000.00 600.00 0.00 2,400.00 20,500.00	59% 83% 0% 50% 247% 0% 121% 142%
6610 6620 6630 6640 6650 6660 6670 Total Dep Department of St	Deanery Activities Youth Activities Liturgical Education and Training OCA Clergy Assistance Program Liturgical Supplies Clergy Retreat Clergy Pre-Assignment Assessment Clergy Pre-Assignment Assessme	4,145.85 6,235.50 0.00 1,000.00 1,479.33 13,250.00 2,900.00 29,010.68 1,280.60 1,165.58 49.40	7,000.00 7,500.00 1,000.00 2,000.00 600.00 0.00 2,400.00 20,500.00 2,500.00 100.00	59% 83% 0% 50% 247% 0% 121% 142%
6610 6620 6630 6640 6650 6660 6670 Total Dep Department of St 6710 6720 6730	Deanery Activities  Youth Activities Liturgical Education and Training OCA Clergy Assistance Program Liturgical Supplies Clergy Retreat Clergy Pre-Assignment Assessment Partment of Clergy and Parish Resources Elewardship Appeal Preparation and Mailing Postage for Appeals Online Donation Fees Total Department of Stewardship	4,145.85 6,235.50 0.00 1,000.00 1,479.33 13,250.00 2,900.00 29,010.68 1,280.60 1,165.58 49.40	7,000.00 7,500.00 1,000.00 2,000.00 600.00 0.00 2,400.00 20,500.00	59% 83% 0% 50% 247% 0% 121% 142%
6610 6620 6630 6640 6650 6660 6670 Total Dep Department of St 6710 6720 6730	Deanery Activities Youth Activities Liturgical Education and Training OCA Clergy Assistance Program Liturgical Supplies Clergy Retreat Clergy Pre-Assignment Assessment Partment of Clergy and Parish Resources Dewardship Appeal Preparation and Mailing Postage for Appeals Online Donation Fees Total Department of Stewardship	4,145.85 6,235.50 0.00 1,000.00 1,479.33 13,250.00 2,900.00 29,010.68 1,280.60 1,165.58 49.40 2,495.58	7,000.00 7,500.00 1,000.00 2,000.00 600.00 2,400.00 20,500.00 2,500.00 100.00 4,600.00	59% 83% 0% 50% 247% 0% 121% 142% 64% 47% 49% 54%
6610 6620 6630 6640 6650 6660 6670 Total Dep Department of St 6710 6720 6730 Misc. Department	Deanery Activities  Youth Activities  Liturgical Education and Training  OCA Clergy Assistance Program  Liturgical Supplies  Clergy Retreat  Clergy Pre-Assignment Assessment  C	4,145.85 6,235.50 0.00 1,000.00 1,479.33 13,250.00 2,900.00 29,010.68 1,280.60 1,165.58 49.40 2,495.58	7,000.00 7,500.00 1,000.00 2,000.00 600.00 0.00 2,400.00 20,500.00 2,500.00 100.00 4,600.00	59% 83% 0% 50% 247% 0% 121% 142% 64% 47% 49% 54%
6610 6620 6630 6640 6650 6660 6670 Total Dep Department of St 6710 6720 6730 Misc. Department 6810 6820	Deanery Activities  Youth Activities Liturgical Education and Training OCA Clergy Assistance Program Liturgical Supplies Clergy Retreat Clergy Pre-Assignment Assessment Partment of Clergy and Parish Resources Eswardship Appeal Preparation and Mailing Postage for Appeals Online Donation Fees Total Department of Stewardship  ts Department of Charities Seminarian Financial Aid	4,145.85 6,235.50 0.00 1,000.00 1,479.33 13,250.00 2,900.00 29,010.68  1,280.60 1,165.58 49.40 2,495.58  2,750.00 8,000.00	7,000.00 7,500.00 1,000.00 2,000.00 600.00 2,400.00 20,500.00 2,500.00 100.00 4,600.00 9,000.00	59% 83% 0% 50% 247% 0% 121% 142% 64% 47% 49% 54%
6610 6620 6630 6640 6650 6660 6670 Total Dep Department of St 6710 6720 6730 Misc. Department 6810 6820 6830	Deanery Activities  Youth Activities Liturgical Education and Training OCA Clergy Assistance Program Liturgical Supplies Clergy Retreat Clergy Pre-Assignment Assessment Partment of Clergy and Parish Resources Elewardship Appeal Preparation and Mailing Postage for Appeals Online Donation Fees Total Department of Stewardship  ts Department of Charities Seminarian Financial Aid Intern Program	4,145.85 6,235.50 0.00 1,000.00 1,479.33 13,250.00 2,900.00 29,010.68  1,280.60 1,165.58 49.40 2,495.58  2,750.00 8,000.00 10,000.00	7,000.00 7,500.00 1,000.00 2,000.00 600.00 0.00 2,400.00 20,500.00 100.00 4,600.00 6,200.00 9,000.00 7,000.00	59% 83% 0% 50% 247% 0% 121% 142% 64% 47% 49% 54%
6610 6620 6630 6640 6650 6660 6670 Total Dep Department of St 6710 6720 6730 Misc. Department 6810 6820 6830 6840	Deanery Activities  Youth Activities Liturgical Education and Training OCA Clergy Assistance Program Liturgical Supplies Clergy Retreat Clergy Pre-Assignment Assessment Clergy Pre-Assignment Clergy Pre-Assignment Clergy Pre-Assignm	4,145.85 6,235.50 0.00 1,000.00 1,479.33 13,250.00 2,900.00 29,010.68  1,280.60 1,165.58 49.40 2,495.58  2,750.00 8,000.00 10,000.00 0.00	7,000.00 7,500.00 1,000.00 2,000.00 600.00 0.00 2,400.00 2,500.00 100.00 4,600.00 6,200.00 7,000.00 1,000.00	59% 83% 0% 50% 247% 0% 121% 142% 64% 47% 49% 54% 44% 89% 143% 0%
6610 6620 6630 6640 6650 6660 6670 Total Dep Department of St 6710 6720 6730 Misc. Department 6810 6820 6830	Deanery Activities  Youth Activities Liturgical Education and Training OCA Clergy Assistance Program Liturgical Supplies Clergy Retreat Clergy Pre-Assignment Assessment Partment of Clergy and Parish Resources Dewardship Appeal Preparation and Mailing Postage for Appeals Online Donation Fees Total Department of Stewardship  ts Department of Charities Seminarian Financial Aid Intern Program Music Department Matushki Activities	4,145.85 6,235.50 0.00 1,000.00 1,479.33 13,250.00 2,900.00 29,010.68  1,280.60 1,165.58 49.40 2,495.58  2,750.00 8,000.00 10,000.00 0.00	7,000.00 7,500.00 1,000.00 2,000.00 600.00 2,400.00 20,500.00 2,500.00 100.00 4,600.00 9,000.00 7,000.00 1,000.00 1,000.00	59% 83% 0% 50% 247% 0% 121% 142% 64% 47% 49% 54% 44% 89% 143% 0% 0%
6610 6620 6630 6640 6650 6660 6670 Total Dep Department of St 6710 6720 6730 Misc. Department 6810 6820 6830 6840	Deanery Activities  Youth Activities Liturgical Education and Training OCA Clergy Assistance Program Liturgical Supplies Clergy Retreat Clergy Pre-Assignment Assessment Clergy Pre-Assignment Clergy Pre-Assignment Clergy Pre-Assignm	4,145.85 6,235.50 0.00 1,000.00 1,479.33 13,250.00 2,900.00 29,010.68  1,280.60 1,165.58 49.40 2,495.58  2,750.00 8,000.00 10,000.00 0.00	7,000.00 7,500.00 1,000.00 2,000.00 600.00 0.00 2,400.00 2,500.00 100.00 4,600.00 6,200.00 7,000.00 1,000.00	59% 83% 0% 50% 247% 0% 121% 142% 64% 47% 49% 54% 44% 89% 143% 0%

<b>Account Number</b>	Account Name	Actual	Budget	% of Budget
6930	AAC Expenses	0.00	42,000.00	0%
	Total OCA Expenses	215,451.57	329,300.00	65%
<b>Special Events</b>				
7010	Diocesan Assembly	5,190.45	2,000.00	260%
7020	Fort Ross Event	885.00	1,000.00	89%
7030	Pan Orthodox Activities	1,500.00	1,500.00	100%
	Total Special Events	7,575.45	4,500.00	168%
Church of the Syr	naxis Expenses			
7110	Duboce House Expenses	4,211.00	24,000.00	18%
7120	Duboce House Remodel	175,789.00	0.00	0%
	Total Church of the Synaxis Expenses	180,000.00	24,000.00	750%
Other Expenses				
7310	Fraud Loss	23,536.38	0.00	0%
	Total Other Expenses	23,536.38	0.00	0%
	Total Expense	754,488.93	821,257.00	92%
	Net Income (Loss)	-106,412.83	23,743.00	-448%



## Diocese of the West, OCA Pt. Reyes Fund Balance Sheet as of 09/30/2018

Account Number	Account Name	Amount
Assets		_
Unrestricted Cash and Cash Equivalen	ts	
1010	Checking at Wells Fargo 7933	\$8,093.75
Total Unrestricted Cash and Cash Equi	ivalents	\$8,093.75
Long Term Assets		
1820	150K OCCIF Loan (Pt. Reyes Funds)	\$150,000.00
1850	National Securities Investment	\$366,812.13
Total Long Term Assets		\$516,812.13
Total Assets		\$524,905.88
Liabilities		
Total Liabilities		\$0.00
Equity		
Fund Balance		
3003	Pt. Reyes Restricted Fund Balance	\$524,905.88
Total Fund Balance		\$524,905.88
Total Equity		\$524,905.88
Total Liabilities + Total Equity		\$524,905.88



## <u>Diocese of the West, OCA</u> Pt. Reyes Fund P&L for the period of 01/01/2018 to 09/30/2018

Name	Account Number	Account Name	Pt. Reyes Restricted
4220         OCCIF Mission Loan Interest         \$687.50           4240         OCCIF Pt. Reyes Loan Interest         \$2.406.25           4250         Pt Reyes Fund Income         \$7.199.04           Total Board Designated Income         \$10,292.79           Total Income         \$10,292.79           Expense         Strong Pt. Church of the Synaxis Expenses           7120         Duboce House Remodel         \$295,000.00           Total Church of the Synaxis Expenses         \$295,000.00           Restricted Expenses         \$295,000.00           7250         Pt Reyes Sale Funds         \$145.00           Total Restricted Expenses         \$295,145.00           Total Expense         \$295,145.00           Net Income (Loss)         \$-284,852.21           Summary         \$6814,120.39           + Other Fund Balance Movements         \$-4,362.30           + Net Income / (Loss)         \$-284,852.21	Income		
4240         OCCIF Pt. Reyes Loan Interest         \$2,406.25           4250         Pt Reyes Fund Income         \$7,199.04           Total Board Designated Income         \$10,292.79           Total Income         \$10,292.79           Expense         Church of the Synaxis Expenses           7120         Duboce House Remodel         \$295,000.00           Total Church of the Synaxis Expenses         \$295,000.00           Restricted Expenses         \$295,000.00           Total Restricted Expenses         \$145.00           Total Restricted Expenses         \$145.00           Total Expense         \$295,145.00           Net Income (Loss)         \$-284,852.21           Summary         \$814,120.39           P Other Fund Balance Movements         \$4,362.30           + Net Income / (Loss)         \$-284,852.21	Board Designated Income		
4250         Pt Reyes Fund Income         \$7,199.04           Total Board Designated Income         \$10,292.79           Total Income         \$10,292.79           Expense         \$10,292.79           Church of the Synaxis Expenses         \$295,000.00           Total Church of the Synaxis Expenses         \$295,000.00           Restricted Expenses         \$295,000.00           Total Restricted Expenses         \$145.00           Total Restricted Expenses         \$145.00           Net Income (Loss)         \$-284,852.21           Summary         \$814,120.39           Beginning Fund Balance         \$814,120.39           + Other Fund Balance Movements         \$-4,362.30           + Net Income / (Loss)         \$-284,852.21	4220	OCCIF Mission Loan Interest	\$687.50
Total Board Designated Income         \$10,292.79           Total Income         \$10,292.79           Expense         Church of the Synaxis Expenses           7120         Duboce House Remodel         \$295,000.00           Total Church of the Synaxis Expenses         \$295,000.00           Restricted Expenses         \$145.00           7250         Pt Reyes Sale Funds         \$145.00           Total Restricted Expenses         \$145.00           Total Expense         \$295,145.00           Net Income (Loss)         \$-284,852.21           Summary         \$814,120.39           + Other Fund Balance Movements         \$4,362.30           + Net Income / (Loss)         \$-284,852.21	4240	•	\$2,406.25
Total Income         \$10,292.79           Expense         Church of the Synaxis Expenses           7120         Duboce House Remodel         \$295,000.00           Total Church of the Synaxis Expenses         \$295,000.00           Restricted Expenses           7250         Pt Reyes Sale Funds         \$145.00           Total Restricted Expenses         \$145.00           Net Income (Loss)         \$-284,852.21           Summary           Beginning Fund Balance         \$814,120.39           + Other Fund Balance Movements         \$-4,362.30           + Net Income / (Loss)         \$-284,852.21	4250	Pt Reyes Fund Income	\$7,199.04
Expense           Church of the Synaxis Expenses           7120         Duboce House Remodel         \$295,000.00           Total Church of the Synaxis Expenses         \$295,000.00           Restricted Expenses         \$295,000.00           7250         Pt Reyes Sale Funds         \$145.00           Total Restricted Expenses         \$145.00           Total Expense         \$295,145.00           Net Income (Loss)         \$-284,852.21           Summary         Beginning Fund Balance         \$814,120.39           + Other Fund Balance Movements         \$-4,362.30           + Net Income / (Loss)         \$-284,852.21	Total Board Designated Income		\$10,292.79
Church of the Synaxis Expenses           7120         Duboce House Remodel         \$295,000.00           Total Church of the Synaxis Expenses           7250         Pt Reyes Sale Funds         \$145.00           Total Restricted Expenses         \$145.00           Total Expense         \$295,145.00           Net Income (Loss)         \$-284,852.21           Summary         \$814,120.39           + Other Fund Balance Movements         \$4,362.30           + Net Income / (Loss)         \$-284,852.21	Total Income		\$10,292.79
Net Income (Loss)         \$295,000.00           Summary         \$295,000.00           Summary         \$295,000.00           Hother Fund Balance         \$3145.00           Summary         \$295,145.00           Hother Fund Balance Movements         \$814,120.39           + Other Fund Balance Movements         \$-284,852.21           + Net Income / (Loss)         \$-284,852.21	·		
Total Church of the Synaxis Expenses         \$295,000.00           Restricted Expenses         \$145.00           7250         Pt Reyes Sale Funds         \$145.00           Total Restricted Expenses         \$145.00           Net Income (Loss)         \$295,145.00           Net Income (Loss)         \$-284,852.21           Summary         \$814,120.39           + Other Fund Balance Movements         \$-4,362.30           + Net Income / (Loss)         \$-284,852.21			
Restricted Expenses           7250         Pt Reyes Sale Funds         \$145.00           Total Restricted Expenses         \$145.00           Total Expense         \$295,145.00           Net Income (Loss)         \$-284,852.21           Summary         \$814,120.39           + Other Fund Balance Movements         \$4,4362.30           + Net Income / (Loss)         \$-284,852.21	7120	Duboce House Remodel	\$295,000.00
7250         Pt Reyes Sale Funds         \$145.00           Total Restricted Expenses         \$145.00           Total Expense         \$295,145.00           Net Income (Loss)         \$-284,852.21           Summary         \$814,120.39           + Other Fund Balance Movements         \$-4,362.30           + Net Income / (Loss)         \$-284,852.21	Total Church of the Synaxis Expenses		\$295,000.00
Total Restricted Expenses         \$145.00           Total Expense         \$295,145.00           Net Income (Loss)         \$-284,852.21           Summary         \$814,120.39           + Other Fund Balance Movements         \$-4,362.30           + Net Income / (Loss)         \$-284,852.21	Restricted Expenses		
Total Expense         \$295,145.00           Net Income (Loss)         \$-284,852.21           Summary         \$814,120.39           + Other Fund Balance Movements         \$4,362.30           + Net Income / (Loss)         \$-284,852.21	7250	Pt Reyes Sale Funds	\$145.00
Summary         \$-284,852.21           Beginning Fund Balance         \$814,120.39           + Other Fund Balance Movements         \$-4,362.30           + Net Income / (Loss)         \$-284,852.21	Total Restricted Expenses		\$145.00
Summary         \$814,120.39           Beginning Fund Balance         \$814,120.39           + Other Fund Balance Movements         \$-4,362.30           + Net Income / (Loss)         \$-284,852.21	Total Expense		\$295,145.00
Beginning Fund Balance         \$814,120.39           + Other Fund Balance Movements         \$-4,362.30           + Net Income / (Loss)         \$-284,852.21	Net Income (Loss)		\$-284,852.21
+ Other Fund Balance Movements \$-4,362.30 + Net Income / (Loss) \$-284,852.21	Summary		
+ Net Income / (Loss) \$-284,852.21	Beginning Fund Balance		\$814,120.39
——————————————————————————————————————	+ Other Fund Balance Movements		\$-4,362.30
= Ending Fund Balance \$524,905.88	+ Net Income / (Loss)		\$-284,852.21
	= Ending Fund Balance		\$524,905.88



#### <u>Diocese of the West, OCA</u> Mission Funds Balance Sheet as of 09/30/2018

Account Number	Account Name	Amount
Assets		_
Unrestricted Cash and Cash Equivaler	its	
1010	Checking at Wells Fargo 7933	\$1,112.50
Total Unrestricted Cash and Cash Equ	ivalents	\$1,112.50
Board Designated Cash and Cash Equivalents		
1055	Missions CD 5483 - Capital One	\$13,768.18
1060	Missions CD 2678 - Wells Fargo	\$27,565.28
1065	Missions CD 2686 - Wells Fargo	\$26,166.74
1070	LCBA Missions Savings 4.5%	\$92,745.45
Total Board Designated Cash and Cas	h Equivalents	\$160,245.65
Long Term Assets		
1825	30K OCCIF Loan (Missions Funds)	\$30,000.00
Total Long Term Assets	-	\$30,000.00
Total Assets	-	\$191,358.15
Liabilities		
Total Liabilities	·	\$0.00
Equity		
Fund Balance		
3002	Missions Restricted Fund Balance	\$191,358.15
Total Fund Balance	·	\$191,358.15
Total Equity	-	\$191,358.15
Total Liabilities + Total Equity	- -	\$191,358.15



#### <u>Diocese of the West, OCA</u> Mission Fund P&L for the period of 01/01/2018 to 09/30/2018

Account Number	Account Name	Missions Restricted
Income		
Board Designated Income		
4210	Mission CD and Savings Interest	\$3,177.31
4220	OCCIF Mission Loan Interest	\$787.50
Total Board Designated Income		\$3,964.81
Restricted Income		
4350	Mission Income	\$325.00
Total Restricted Income		\$325.00
Total Income		\$4,289.81
Expense		
Total Expense		\$0.00
Net Income (Loss)		\$4,289.81
<u>Summary</u>		
Beginning Fund Balance		\$187,068.34
+ Other Fund Balance Movements		\$0.00
+ Net Income / (Loss)		\$4,289.81
= Ending Fund Balance		\$191,358.15



## <u>Diocese of the West, OCA</u> Scholarship Fund Balance Sheet as of 09/30/2018

Account Number	Account Name	Amount
Assets		
Board Designated Cash and Cash Equivalents		
1050	Scholarship CD - Columbia Bank	\$40,674.10
Total Board Designated Cash and Cas	h Equivalents	\$40,674.10
Total Assets		\$40,674.10
Liabilities		
Total Liabilities		\$0.00
Equity		
Fund Balance		
3005	Scholarships Restricted Fund Balance	\$40,674.10
Total Fund Balance		\$40,674.10
Total Equity		\$40,674.10
Total Liabilities + Total Equity		\$40,674.10



## <u>Diocese of the West, OCA</u> Scholarship Fund P&L for the period of 01/01/2018 to 09/30/2018

Account Number	Account Name	Scholarships Restricted
Income		
Board Designated Income		
4260	Scholarship CD Interest	\$70.43
Total Board Designated Income		\$70.43
Total Income		\$70.43
Expense		
Total Expense		\$0.00
Net Income (Loss)		\$70.43
Summary		
Beginning Fund Balance		\$40,603.67
+ Other Fund Balance Movements		\$0.00
+ Net Income / (Loss)		\$70.43
= Ending Fund Balance		\$40,674.10



#### <u>Diocese of the West, OCA</u> Restricted Funds Balance Sheet as of 09/30/2018

Account Number	Account Name	Amount
Assets		_
Unrestricted Cash and Cash Equiva	lents	
1010	Checking at Wells Fargo 7933	\$9,206.29
Total Unrestricted Cash and Cash E	quivalents	\$9,206.29
Board Designated Cash and Cash Equivalents		
1050	Scholarship CD - Columbia Bank	\$40,674.10
1055	Missions CD 5483 - Capital One	\$13,768.18
1060	Missions CD 2678 - Wells Fargo	\$27,565.28
1065	Missions CD 2686 - Wells Fargo	\$26,166.74
1070	LCBA Missions Savings 4.5%	\$92,745.45
1075	East West Bank - PCD Insurance	\$318.97
Total Board Designated Cash and C	ash Equivalents	\$201,238.72
Long Term Assets		
1820	150K OCCIF Loan (Pt. Reyes Funds)	\$150,000.00
1825	30K OCCIF Loan (Missions Funds)	\$30,000.00
1850	National Securities Investment	\$366,812.13
Total Long Term Assets		\$546,812.13
Total Assets		\$757,257.14
Liabilities		
Total Liabilities		\$0.00
Equity		
Fund Balance		
3002	Missions Restricted Fund Balance	\$191,358.15
3003	Pt. Reyes Restricted Fund Balance	\$524,905.88
3004	Charity Restricted Fund Balance	\$0.04
3005	Scholarships Restricted Fund Balance	\$40,674.10
Total Fund Balance	_	\$756,938.17
Unrealized Gains/Losses		
3008	PCD Kaiser Restricted Fund Balance	\$318.97
Total Unrealized Gains/Losses		\$318.97
Total Equity	_	\$757,257.14
Total Liabilities + Total Equity		\$757,257.14
	=	<del></del>