

Recreation Instructor -Lead
Responsible to the Camp Co-Directors

Qualifications:

1. Pass a formal background and personal references check
2. Must be at least 18 years of age
3. Have interest in working with children and youth in a recreational setting
4. Emotional maturity, good moral character, flexibility, and integrity
5. Experience and knowledge of outdoor physical sports and recreation for children ages 6-17
6. Positive role model for children and youth

General Responsibilities:

1. Attend staff training for new or returning camp staff as it applies to the applicant
2. Develop and lead wholesome games and recreational activities appropriate for children ages 6 through 17 during the camp, including daily outdoor games, team sports, Crash Room, indoor games, and end-of-week Camp Olympics. (May include the possibility of evening activities)
3. Submit for approval by camp co-directors a list of proposed games and activities at least two months prior to beginning of camp
4. Following approval, create packet listing and describing games/recreational activities for upcoming camp. Packet should be submitted to camp co-directors and available for pre-camp counselor training session
5. Identify and coordinate procurement of equipment and supplies needed for all recreational/sport activities scheduled during the week, staying within budget allocated by St. Eugene's Camp
6. Inspect all equipment for safety and functionality
7. Notify camp co-directors when assistants are needed and how many are required
8. Maintain up-to-date inventory of games, equipment, and supplies; submit copy to camp co-directors at the end of camp
9. Instruct counselors and staff assistants as necessary about game rules and procedures
10. Coordinate and oversee set-up and take-down of all equipment; ensure that materials are returned to correct storage location

Essential Functions of the Job:

1. Auditory and visual ability to respond appropriately to critical situations
2. Ability to identify need for first aid and medical attention
3. Ability to communicate effectively and appropriately with children ages 6 through 17
4. Ability to observe and assess camper behavior for safety and appropriateness in sports or recreational setting, enforce safety and behavior regulations when applicable (Campers requiring disciplinary action must be referred to camp co-director)
5. Ability to lead and participate in recreational activities, encouraging all campers to be involved and have a successful experience
6. Ability to plan and manage activities within allotted time frames of camp schedule
7. Ability to work cooperatively with all staff for the welfare of the camp